

All Normandale faculty and staff considering grant proposals must meet with the Director of Grant Development and complete this request form before submitting a grant application or proposal. For more information, contact the Grant Development Office (x 8224).

Proposed Grant Title \_\_\_\_\_

Suggested Funding Source \_\_\_\_\_

Deadlines: Preliminary Proposal \_\_\_\_\_ Final Application \_\_\_\_\_

NCC Division/Area \_\_\_\_\_

Timeline: Project dates or duration \_\_\_\_\_

Budget: Projected cost \_\_\_\_\_

Is this: A one-time special project or program \_\_\_\_\_ On-going program \_\_\_\_\_

*I have discussed this project with the appropriate stakeholders, including my supervisor and the Director of Grant Development. If match or cost sharing is involved, I will work to secure appropriate match sources.*

Project administrator/developer \_\_\_\_\_ Date \_\_\_\_\_

### Approvals to proceed with development of grant

*I have reviewed this project request and give approval to develop this concept into a grant proposal.*

Stakeholder \_\_\_\_\_ Date \_\_\_\_\_

Dean/Supervisor \_\_\_\_\_ Date \_\_\_\_\_

Exec. Dir./College Advancement \_\_\_\_\_ Date \_\_\_\_\_

Vice-President \_\_\_\_\_ Date \_\_\_\_\_

Vice-President \_\_\_\_\_ Date \_\_\_\_\_

Vice-President \_\_\_\_\_ Date \_\_\_\_\_

President \_\_\_\_\_ Date \_\_\_\_\_

If approval is denied, please state the reason for denial: